

**EMPLOYMENT OPPORTUNITY
ANNOUNCEMENT NUMBER: HCMALL 11/10**

OPEN TO: All interested candidates
POSITION: **Warehouseman, FSN-2, FP-CC***
OPENING DATE: April 22, 2011
CLOSING DATE: May 06, 2011
WORK HOURS: Full-time, 40 hours/week
ANNUAL SALARY: *Not-Ordinarily Resident (holding diplomatic passport): US\$ 20,017 (Starting salary)
(Position Grade: FP-CC will be confirmed by Washington)
*Ordinarily Resident: US\$ 3,558 (Starting salary)
(Position Grade: FSN-2)

LENGTH OF HIRE: Long term. Actual filling of the position is contingent upon the availability of funds.

The Consulate General of the United States of America in Ho Chi Minh City is seeking an individual for employment for a full-time Warehouseman position in its General Services Office (GSO).

BASIC FUNCTIONS OF THE POSITION

The incumbent of this position will perform manual labor work in the U.S. Consulate General's warehouse and supply store. The incumbent's main duties will include loading, unloading, storing, removing, delivering official USG furniture, furnishings, appliances, equipment and supplies to offices and residences.

Please contact the Management Office at 3520-4200 X4342/4274 for further inquiries.

QUALIFICATION REQUIREMENTS

NOTE: All applicants are instructed to address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of elementary school is required.
2. Must have at least three months warehousing experience.
3. Must be capable of performing arduous physical work.
4. Level 1 (Rudimentary knowledge) Speaking/Reading/Writing English is required (this will be tested). Level 4 (Fluent) Speaking/Reading/Writing Vietnamese is required.

You may download the application form at <http://hochiminh.usconsulate.gov/jobs.html>. Paper copies are available from Security Guard at Post 4 at the U.S. Consulate in Ho Chi Minh City between the hours of 8:00 A.M. - 5:00 P.M., Monday through Friday.

ADDITIONAL SELECTION CRITERIA

Please see post eligibility & qualification requirements on the Management Office bulletin board/intranet (Sharepoint) or on the Consulate website.

SUBMIT APPLICATION TO

Management Office
U.S. Consulate General, 7A Mac Dinh Chi Street
District 1, Ho Chi Minh City
Tel. 84-8-3520-4342/ 4274
Fax: 84-8-3520-4233

CLOSING DATE FOR THIS POSITION: MAY 06, 2011

(All applications must be received by the closing date to receive consideration. Only short listed applicants will be contacted for interviews.)